

208 Fayetteville St. Mall (27601) Post Office Box 25908 Raleigh, North Carolina 27611 Telephone: (919) 828-4620 Fax: (919) 821-9168 www.nccertifiedparalegal.org

## **Application for Designation as a Qualified Paralegal Studies Program**

Name of Program:		
URL:		
Name of Contact Person:		
Title of Contact Person:		
Address:		
Telephone Number: Fa	ax Number:	
E-mail address:		
	the Southern Association of Colleges and School by recognized by the United States Department of	
membership:	onal accrediting agency and the initial date	
Is the program ABA-approved? Yes / No		
If so, please sign the bottom of this form to	verify and return the form.	
If not, please complete the rest of this form.		
Is the program an institutional member of th Yes / No Initial date of membership:	e American Association for Paralegal Educatio	on (AAfPE)?
Qualified Program Checklist:		
Degree(s) Offered:		
Associate's Degree Date	te this degree was initially offered:	
	or the equivalent, of general education courses least 18 credit hours, or the equivalent, must be	

courses.

Bachelor's Degree	Date this degree was initially offered:
	ours, or the equivalent, of general education courses and legal s, at least 18 credit hours, or the equivalent, must be legal specialty
Certificate Program	Date this degree was initially offered:
	ssociate's Degree or a Bachelor's Degree which was composed of nt, of general education courses and the Certificate Program must e equivalent, of legal specialty courses.
Legal Specialty Courses:	
For all of the following questions, indic date(s) the degree(s) or certifications no	cate whether (and when) the answers have changed since the oted above were initially offered.
Do all of your legal specialty courses coparalegals and emphasizing practical paralegals	over substantive law or legal procedures and process developed for aralegal skills? Yes / No
Do you offer Legal Research and Writin	ng, including electronic resources? Yes / No
Do you offer a course in ethics and prof	fessional responsibility? Yes / No
Are students required to take at least 10 instruction? Yes / No	semester credits, or the equivalent, in traditional classroom
	re taught in an alternative format, are your instructors available for submitting homework and taking examinations? Yes / No
Please attach the catalog for your prograinformation may be requested.	am and the syllabi for your legal specialty courses. Additional
As the person responsible for the parale application is true and complete.	egal program above, I verify that the information contained in this
Signature	Date
Title:	